

# Warren County Occupational License RECONCILIATION OF LICENSE FEE WITHHELD DURING YEAR ENDED 2013

\*PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS\*

## HOW TO RECONCILE YOUR PAYROLL WITHHOLDING:

Enter under SUBJECT PAYROLL the quarterly totals of all employees for services within Warren County. Enter the balance for each quarter under TAXABLE PAYROLL. All compensation, i.e., Vacation, Sick, and Holiday Pay, is to be included in the payroll totals.

	TOTAL PAYROLL	SUBJECT PAYROLL		TOTAL PAYROLL
1. 1st Quarter ended Mar. 31.....	\$	\$	X 1%=	\$
2. 2nd Quarter ended June 30.....	\$	\$	X 1%=	\$
3. 3rd Quarter ended Sept. 30.....	\$	\$	X 1%=	\$
4. 4th Quarter ended Dec. 31.....	\$	\$	X 1%=	\$
5. TOTAL ALL QUARTERS.....	\$	\$		\$

6. Actual withholding payments made quarterly on Occupational Tax Form.....

7. Difference between lines 5 and 6 (if any, check applicable block below).....

8. Number of employees \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Account Number   
Federal ID No.   
Phone Number

☐ Any balance due is to be paid in full  
☐ Any overpayment is to be:  
☐ credited to next quarter  
☐ refunded

